

## Schedule for ICT/Commuting Skill Based Courses

In Collaboration with TATC Coaching Centre

Session 2019-2020

Date: 05/12/2019

Notice

All the students of F.Y. B.Com. are hereby informed that **Pragnya College of Management & Computer Studies**, Pune is organising a **Proficiency Training Programme** on Applications of MS Excel through ICT mode. Students are advised to attend the session on dated **7<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup> December** positively on the given schedule.

We are organising it with our training partner of ICT skills with "**TATC Coaching Centre**", **Pune**. All the students are hereby directed to attend this training program without fail and get benefitted by this workshop.

S.No.	Name of the capability enhancement program	Date	Time	Year
1.	Business & Accounting Software (MS Excel)	<b>7<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup> December</b>	11:00 AM – 1:00 PM	F.Y. B.Com





Pragnya Educational Trust's

# Pragnya College of Management & Computer Studies

2019-2020

Date: 11/12/2019

## MINUTES

### Activity Report on ICT Training (MS EXCEL) Sessions

Microsoft Excel is the world's leading spreadsheet program for organising and manipulating data using rows and columns. With its extensive feature set, affordability and user-friendly design, it's a valuable addition to any work.

In order to improve these abilities, "**Pragnya College of Management & Computer Studies**" has conducted a 3 days seminar on ICT Skills Training Program, along with our team members "**TATC Coaching Centre**", **Pune**" in the month of December dated (7<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>). The Following faculties has conducted the program:

1. Mr. Sachin, TATC Coaching Centre", Pune
2. Prof. (Dr.) Asha Yadwadkar, Principal, Pragnya College of Mgt& C.S.
3. Prof. Sunita Kanadikar, Prof. ,Pragnya College of Mgt& C.S.

#### **Leaning Objectives:**

1. Introduction to various tabs of MS Word/Excel
2. Automatic Figure and Table numbering
3. Automatic Table of Contents creation.
4. Data analysis and visualization.
5. Drawing effective plots for report/pape.

**The program was conducted successfully on with 30 students of First Year B.Com students during the academic year 2019-2020.**



Following are the List of students that have attended the sessions: ICT Excel 2019-2020

Sr. No.	F.Y.B.com Students Name	Day 1	Day 2	Day 3
1	MADGE PRASHANT LAXMAN	Prashant	Prashant	Prashant
2	MAMIDI NAYOMI DEVAPRASAD	Nayomi	Nayomi	Nayomi
3	MANE ATHARVA SATISH	Atharva	Atharva	Atharva
4	MANE VIDYA SURYAKANT	Vidya	Vidya	Vidya
5	MULANI TANAZ MUNIR	Tanaz	Tanaz	Tanaz
6	NAIK MAYURI PRATIK	Mayuri	Mayuri	Mayuri
7	NANAWARE SAIKUMAR BIRJU	Sai	Sai	Sai
8	NARSAPURAM ASWANI YARUKALAIHAH	Aswani	Aswani	Aswani
9	NEDARAPALLI JAMES BALAVENKATAIAH	James	James	James
10	OSWAL MANAV SHITAL	Manav	Manav	Manav
11	OSWAL RISHABH RAJESH	Rishabh	Rishabh	Rishabh
12	PALKAR ABHISHEK SANJAY	Abhishek	Abhishek	Abhishek
13	PAREKH NIDHI SWAPNESH	Nidhi	Nidhi	Nidhi
14	PARMAR RINKU DHANNARAM	Rinku	Rinku	Rinku
15	PATERE ABHISHEK MANGESH	Abhishek	Abhishek	Abhishek
16	PATIL MANISHA SUNIL	Manisha	Manisha	Manisha
17	PATIL PRATHAMESH PADMAKAR	Prathamesh	Prathamesh	Prathamesh
18	PATOLE PARTH RAJU	Parth	Parth	Parth
19	PAWAR AAKANKSHA ANANT	Aakanksha	Aakanksha	Aakanksha
20	PAWAR PRANAV RAJENDRA	Pranav	Pranav	Pranav
21	PAWAR TEJAS SANJAY	Tejas	Tejas	Tejas
22	PRASAD GUDDI SUNIL	Guddi	Guddi	Guddi
23	PUNDE MAYURI VIJAY	Mayuri	Mayuri	Mayuri
24	RAGASANI VENKAT TIRUPATI	Venkat	Venkat	Venkat
25	RAI AKSHATA ARVIND	Akshata	Akshata	Akshata
26	RAJAWAT KUYER LOKENDRA	Kuyer	Kuyer	Kuyer
27	RAMANI YASH BHAVESH	Yash	Yash	Yash
28	RANDIVE SANKALP GORAKH	Sankalp	Sankalp	Sankalp
29	ROY ADIPRIYA AJAY	Adipriya	Adipriya	Adipriya
30	SANKE SANTOSH SHANKAR	Sanke	Sanke	Sanke





Pragnya Educational Trust's

# Pragnya College of Management & Computer Studies

## Schedule for ICT/Commuting Skill Based Courses

### In Collaboration with TATC Coaching Centre

Session 2019-2020

Date: 04/01/2020

### Notice

All the students of F.Y. B.Com. are hereby informed that **Pragnya College of Management & Computer Studies, Pune** is organising a training programme on Applications of Tally through ICT mode. 3 Days training program has been conducted and the students are advised to attend the sessions on dated **(8<sup>th</sup>, 9<sup>th</sup> & 10<sup>th</sup>) January 2020** positively on the given schedule.

We are organising it with our training partner of ICT skills with "TATC Coaching Centre", **Pune**. All the students are hereby directed to attend this training program without fail and get benefitted by this workshop.

S.No.	Name of the capability enhancement program	Date	Time	Year
1.	Business & Accounting Software (Tally. ERP 9)	<b>(8<sup>th</sup>, 9<sup>th</sup> &amp; 10<sup>th</sup>) January 2020</b>	11:00AM – 1:00 PM	F.Y. B.Com





Pragnya Educational Trust's

## Pragnya College of Management & Computer Studies

2019-2020

Date: 11/01/2020

### MINUTES

#### Activity Report on ICT Training (Tally. ERP) Sessions

The 3 days programme on Accounting with Tally.ERP 9 would be enable the students to record the business transactions and manage the accounts information for an organisation using the popular Tally Business Accounting Software. In addition, students will be able to solve his/her day-to-day tasks efficiently by using the various office productivity tools generally used for financial analysis and report making.

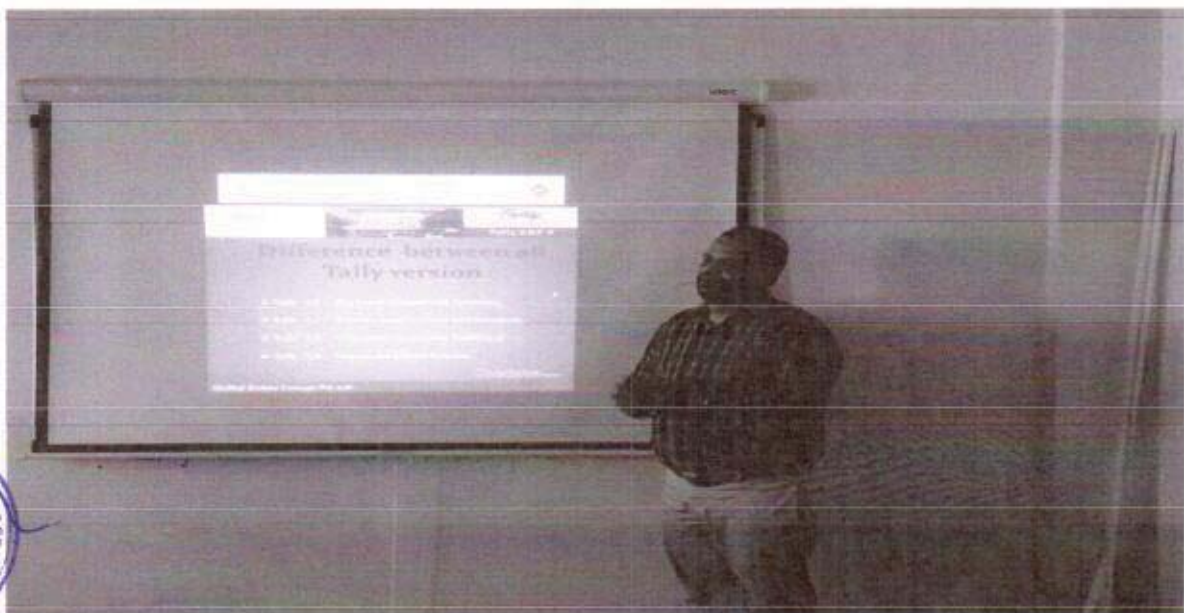
In order to improve these abilities, "Pragnya College of Management & Computer Studies" has conducted a 3 days Seminar on dated (8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>) January , 2020 ICT Skills Training Program, along with our team members "TATC Coaching Centre", Pune". The Following faculties has conducted the program:

1. Mr. Sachin, TATC Coaching Centre", Pune
2. Prof. Aadil Rashid, Vice Principal, Pragnya College of Mgt & C.S.
3. Prof. Sunita Kanadikar, Prof., Pragnya College of Mgt & C.S.

#### **Learning Objectives:**

1. Learn how to create professional documents and format texts and paragraphs.
2. Modify a worksheet by entering and selecting the data in it.
3. Perform calculations and print workbook contents.
4. Understand and apply basic principles of accounting.
5. Understand the basic features associated with Tally.
6. Identify the key components of Tally
7. Process and record the business transactions and manage the accounts information.

**The program was conducted successfully with 30 students of First Year B.Com students during the academic year 2019-2020.**



Following are the List of students that have attended the sessions: ICT Tally 2019-2020

Sr. No.	F.Y.B.com Students Name	Day 1	Day 2	Day 3
1	AYER BHIM DEV.	Bhim	Bhim	Bhim
2	SAHIL AHMED SULTAN	Ahmed	Ahmed	Ahmed
3	ADMANE NIKHIL RAJENDRA	Nikhil	Nikhil	Nikhil
4	AGAWANE VAISHNAVI NITIN	Vaishnavi	Vaishnavi	Vaishnavi
5	AREKAR ABHISHEK MOHAN	Abhishek	Abhishek	Abhishek
6	BAMBOLI CHANDANI VINOD	Chandani	Chandani	Chandani
7	BANSAL RIYA RAJKUMAR	RIYA	RIYA	RIYA
8	BANSAL SEJAL UMESH	Sejal	Sejal	Sejal
9	BEKWADKAR KISHOR MADHUKAR	Kishor	Kishor	Kishor
10	BHAGAT DEEPAK MANOJ	Deepak	Deepak	Deepak
11	CHUDHARY JEETENDER RAVINDER	Jeetender	Jeetender	Jeetender
12	DADMODE SUYASH RAJESH	Suyash	Suyash	Suyash
13	DANGI SHUBHAM SANJAY	shubham	shubham	shubham
14	DAS RANJANKUMAR BISHNUPADA	Ranjan	Ranjan	Ranjan
15	DESAI MOHAN SOMNATH	somnath	somnath	somnath
16	DESHMUKH SUSHIL ANANTRAO	SUSHIL	SUSHIL	SUSHIL
17	DHUMAL PRANAV VISHWAS	Pranav	Pranav	Pranav
18	DHUMAL PUSHKARAJ MAHENDRA	Pushkaraj	Pushkaraj	Pushkaraj
19	GADKER MOZES DAVID	Mozes	Mozes	Mozes
20	GAIKWAD OMKAR AMAR	OMKAR	OMKAR	OMKAR
21	GAJMAL SAMEER SHARAD	sameer	sameer	sameer
22	HORA SANJAM VARINDER	Sanjam	Sanjam	Sanjam
23	HOTCHANDANI ASHISH THAKUR	Ashish	Ashish	Ashish
24	KHANDVE AISHWARYA SUNIL	Aishwarya	Aishwarya	Aishwarya
25	KHATIB SHAGUFTA SADIQUE	Shaguftha	Shaguftha	Shaguftha
26	KOKANE SHIVAM GOKUL	Shivam	Shivam	Shivam
27	KOKARE AKASH KIRAN	AKASH	AKASH	AKASH
28	KOLI KRISHNA RAJU	Krishna	Krishna	Krishna
29	KONDE YASH TANAJI	YASH	YASH	YASH
30	MACHARALLA RAMKRISHNA GURRAIAH	Ramkrish	Ramkrish	Ramkrish

